

Goods	Documents required	Customs Prescriptions	Remarks
<p><b>General requirements and information</b></p>	<p><b>DIPLOMATS:</b></p> <ul style="list-style-type: none"> <li>• Waybill</li> <li>• Packing list</li> <li>• Pro-forma invoice</li> <li>• Copy of the passport</li> <li>• Copy of valid visa</li> <li>• Copy of diplomatic card</li> <li>• Power of attorney on Embassy's letterhead</li> <li>• Employment confirmation on Embassy's letterhead</li> <li>• 2 photocopies of each photograph for all cultural items</li> </ul> <p><b>FOREIGNERS:</b>            Temporary importation can be made only for the period of customer's visa validity.            Foreigners are permitted to import their household goods duty free on temporary basis which is valid till the time consignee finishes their tenure and ready to export their goods out of Azerbaijan. In case of temporary import only customs levy charges are applicable which are calculated at 0.18%-0.30% from customs value of shipment.</p> <p><b>All in-bound non-diplomatic shipments are subject to payment of customs duties in case of permanent import regime. Consumables are not allowed for temporary importation.</b></p> <ul style="list-style-type: none"> <li>• Waybill</li> <li>• Packing list</li> <li>• Pro-forma invoice</li> <li>• Copy of the passport</li> <li>• Copy of valid visa</li> <li>• Power of attorney</li> <li>• Employment confirmation</li> <li>• 2 photocopies of each photograph for all cultural items</li> </ul>		

Goods	Documents required	Customs Prescriptions	Remarks
	<p>RETURNING CITIZENS OF AZERBAIJAN:</p> <p>Returning Azerbaijan citizens are not permitted to import their household goods on temporary import basis and therefore, are liable for payment of full customs duties at 36% of CIF value</p> <ul style="list-style-type: none"> <li>• Waybill</li> <li>• Packing list</li> <li>• Copy of the passport</li> <li>• Power of attorney</li> <li>• Two Copies of each Photograph for all Cultural Items (Photographs should not be combined)</li> <li>• Electrical appliances should be marked on packing lists with serial numbers</li> <li>• 2 photocopies of each photograph for all cultural items</li> <li>•</li> </ul> <p>Every in-bound / out-bound shipment is subject to issuance of customs declaration for each Harmonized system code (HS code). Cost of customs declarations will be advised during customs clearance process.</p>		
<p><b>Prohibited items for importation</b></p>	<p>Weapons of all kinds <b>(including knives, daggers even if souvenirs)</b></p> <ul style="list-style-type: none"> <li>• Pornography</li> <li>• Food items</li> <li>• Narcotics</li> <li>• Toxic material</li> <li>• Radioactive material</li> </ul> <p><b>Note:</b> Precious jewelry, stones and currency can be imported only as accompanied baggage and must be declared with the customs authorities at the airport at the time of arrival. The declaration should be kept in the safe custody because the same will be required for presentation to the customs authorities at the time of departure.</p>		

Goods	Documents required	Customs Prescriptions	Remarks
<b>Pets</b>	Importation of pets is allowed. The following documents should be provided for at least 10 working days in advance prior to the pet's arrival: <ul style="list-style-type: none"> <li>• Vaccination certificate and passport of the pet</li> <li>• Veterinary certificate</li> </ul>		
<b>Motor vehicles</b>	<ul style="list-style-type: none"> <li>• Waybill</li> <li>• Original technical passport or title of the car</li> <li>• Copy of the passport</li> <li>• Copy of valid visa</li> <li>• Copy of diplomatic card</li> <li>• Vehicle registration documents</li> <li>• Power of attorney</li> </ul> Only Diplomats can import vehicles without any deposit on duty free basis.  <b>FOREIGNERS:</b> Vehicles can be imported for 2 years only on duty and tax free temporary basis. Temporary import is subject to refundable deposit at Customs committee. Exact amount of deposit is to be determined by Customs authorities only after inspection & depending on the condition / model of the vehicle. Permanent import of vehicles is subject to payment of customs duties as per fixed customs tariff. Right hand drive cars and cars with tinted glasses are not allowed for import into Azerbaijan. <ul style="list-style-type: none"> <li>• Waybill</li> <li>• Original technical passport or title of the car</li> <li>• Copy of the passport</li> <li>• Copy of valid visa</li> <li>• Vehicle registration documents</li> <li>• Power of attorney</li> <li>• Employment confirmation</li> </ul>		
<b>Documents required for importation of household goods and personal effects</b>	<ul style="list-style-type: none"> <li>• Way bill</li> <li>• Packing list</li> <li>• Proforma invoice for customs purposes</li> </ul>	<b>IMPORTANT:</b> Valued inventory is strictly required for customs clearance. Separate valid inventory lists should be issued for	

Goods	Documents required	Customs Prescriptions	Remarks
	<ul style="list-style-type: none"> <li>• Copy of the passport</li> <li>• Copy of valid visa</li> <li>• Valued inventory in English or Russian</li> <li>• Power of attorney</li> <li>• Confirmation of employment</li> <li>• Two Copies of each Photograph for all Cultural Items – (photographs should not be combined)</li> </ul>	<p>consumables items and household goods intended for temporary import. Valued inventory list for consumable items should contain very clear description of each individual item, e.g. cotton sanitary napkins, men cotton shirt, tooth paste and etc. such descriptions are very important because it helps the local customs authorities to determine the import duty which differs from item to item. Therefore, in order to minimize the customs duty on consumable items we suggest to under declaring the items for customs purposes only. Valued inventory list for items intended for temporary import should also be descriptive, e.g. double bed set, wardrobe, dining table with six chairs and etc. Home electrical and electronic appliances should be very clear mentioned along with their serial numbers. It is also suggested to declare the value for items for temporary import.</p> <p><b>NOTE:</b> Valued inventory lists are purely for customs purposes and therefore the value does not have to be the same as used for insurance purposes. However, it is strictly advised not to enclose the list used to insurance purposes along with the shipping documents. The customs duties for consumables items are charges on CIF value, therefore total CIF should be clearly marked on the valued inventory.</p>	
<p><b>Helpful Tips</b></p>	<p>Import of all consumables goods like clothing, cosmetics, foodstuff, beverages and etc. is subject to the payment of customs duties and</p>		

Goods	Documents required	Customs Prescriptions	Remarks
	customs VAT. All import duties are charged based on CIF value of the shipment. Do not send insurance or any other documents showing true value of the goods along with the shipment to avoid payment of heavy customs duties.		



Updated version **October 2015**.  
 This document is produced based on the information supplied at the mentioned date. Our thanks to ADA Europe for this update.

All rights reserved.  
 This publication may not be reproduced in any form without the permission of the FIDI Global Alliance.

The FIDI Global Alliance cannot take responsibility for the contents of this publication. It is recommended to verify this information with a FIDI Affiliate prior to shipping.